

Expectations for 3rd Party & Subcontractors

Unsere Erwartungen an Fremdfirmen

This document provides essential QHSE information to all 3rd Party and subcontractor personnel working on an Alterric-Group controlled worksite.

Our expectation is that all personnel understand and comply with this information in order to ensure all operations and associated hazards and risks are appropriately managed and controlled in a safe and standardized manner, in accordance with our Life-Saving Rules and Safe System of Work.

Life-Saving Rules

- Define our expectations of your commitment and responsibility to safety
- Are designed to promote the positive behaviours necessary to safeguard the safety, health and well-being of us and anyone who may be affected by our activities



<https://www.iogp.org/workstreams/safety/safety/life-savingrules/>

Workforce Engagement

Workforce Engagement means that we all participate in and challenge how safety is managed wherever we work.

Workforce Engagement increases when positive engagement behaviours are seen to the norm and obstacles to engagement are removed.

Prior to work

- Prepare method statements/risk assessments for your scope of work, identifying the hazards associated with your work, and the control measures required to mitigate the risks.
- Ensure you have suitable PPE for the work in compliance with the site requirements.
- Ensure all equipment required for the work has been suitably tested and has valid, up-to-date certification/documentation, and any chemicals/hazardous materials are accompanied by appropriate documentation/MSDS.

Arrival at site, prior to work

- Notification of arrival
- Complete site induction
- Emergency and first aid procedures

- Carry your risk assessment
- MSDS for hazardous materials/chemicals
- For following works a permit-to-work is required:
 - Hot work
 - Confined spaces
 - All works that require a gas free certificate
- Before starting the work, a Tool Box Talk has to take place with all involved personnel in order to highlight the associated hazards.

During Work

- Ensure you conduct your work in full compliance with the Life Saving Rules, ensuring that all hazards have been suitably identified and controlled.
- When change occurs stop the job, discuss and if necessary re-assess the operation.
- Report any incident or hazardous situation immediately
- You are empowered to stop the job, if necessary
- You are also expected to respect and co-operate with anyone who has asked you to stop the job.

On completion of Work

- Prior to leaving the site, discuss and gain confirmation that the work has been completed as agreed.
- Ensure any permits are signed off and closed as necessary.
- Participate in any debrief or post-job review.

Safe System or Work

Our Safe System of Work integrates a number of Safety Management System processes and procedures; Safety Tools. These tools are to be used to ensure that all operations and tasks are planned, assessed, communicated, controlled and carried out in a safe manner and environment.

Hazard awareness

We need to use all our senses to continually identify and monitor hazards throughout the task.



- Looking around you, including above you and at your feet.
- Look up to 15m away from you
- Do this for 20 seconds